

Office Hours
Monday-Thursday 8:30-5:30
Friday: 8:30-5:00



Diane Barta, Community Manager
d.barta@sbbmanagement.com
Natalie Guyton, Administrative Assistant
n.guyton@sbbmanagement.com
Richard Lester, Compliance Coordinator
r.lester@sbbmanagement.com



Happy New Year!



The Two Sunset Pointe Board of Directors and HOA Office Staff would like to wish all of our residents a Happy New Year!

We look forward to making 2021 an incredible year for Two Sunset Pointe!



Assessments



**Assessments
Due January 1,
2021**

Next assessments are due
January 1, 2021.

**Payment
Options**

Holiday Office Hours



The HOA office will be closed on December 31 and January 1st for the holidays. This is the schedule for the HOA office for the remainder of the year:

December 31- January 1: Closed
January 4: Return to normal hours

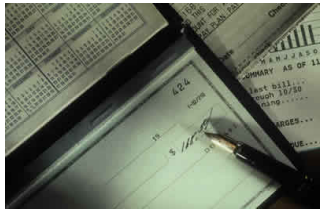
In an emergency, SBB's Emergency Dispatch can be reached directly by calling 972-960-8500.

For information about your account including balance, compliance notices, and ARC requests, you can log in to <https://owner.sbbmanagement.com> to access your portal.

Bulk Trash Pick Up January 4

The next scheduled pickup is on January 4, 2021 for sections of the community West of Little Elm

Assessments Are Due January 1, 2021



Assessments for the Two Sunset Pointe HOA are due on January 1, 2021 and are considered late if payments are not received by January 30, 2021.

HOA Statements and coupons were mailed the week of December 14, 2020.

If you'd like to receive statements via email, You can log in to your owner portal at <https://owner.sbbmanagement.com>.

Click "My Contact Info" on the left hand side and make sure "Email" is set as the General Communication Preference and the Billing Communication Preference.

Payments can be made in the following ways:

1) Pay online through your owner portal.

You can login to your portal at <https://owner.sbbmanagement.com>

[Click here for detailed instructions.](#)

2) Pay with CIT online at <https://propertypay.cit.com/>.

When you pay online at CIT Bank you can make a One-Time payment by clicking 'Pay Now'. To make a One-Time transaction, fill in all of the required information – It will ask for: Management ID: 20 and Association ID: 251.

Once you fill out the required information you can choose if you want to make the payment by eCheck or with a Credit or Debit Card. Paying by eCheck is \$1.95, paying with a Credit or Debit card incurs a processing fee (disclosed on website).

If you have any questions or need assistance with the Mutual of Omaha website, please call 1-866-800-4656.

3) Payments may be made at the on-site HOA office at 2300 Dawn Mist Drive.

You can deposit your check or money order in the mail slot on the front door of the office. A staff member is working each business day to process the payments as normal.

Please make checks payable to Two Sunset Pointe HOA. Include your address and account number on your check.

4) You can also make payments over the phone by calling 1-866-729-5327.

High School. Remember, items should not be placed on the curb until 7 AM on the Saturday before pickup.



There's always something going on in Lakefront at Little Elm, no matter the season!

Magic of Lights

November 20-January 2

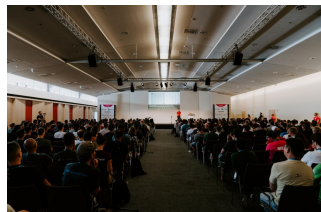
Beard Park Christmas

December 1-31

Lakefront Polar Plunge

January 9

[Click Here For More Information](#)



The Two Sunset Pointe HOA Annual Meeting of the Members will take place on February 25 at 6:30 PM via Zoom.

This year, there are 2 open positions on the Board of Directors. Solicitation of

Candidate forms have been mailed to homeowners in the community. Residents considering serving on the Board of Directors must be a Homeowner of Two Sunset Pointe and familiar with the governing documents. If you are interested in running for the election to the Board of Directors, please submit the Board Member Candidate Application (included in the packet) and a recent digital photo of yourself no later than 12:00 PM (noon) on January 8, 2021. Please send your application to d.barta@sbbmanagement.com or Two Sunset Pointe HOA, Attn: Diane Barta, Community Association Manager, 2300 Dawn Mist Drive, Little Elm, Texas 75068.

If you have any questions regarding the form or the additional information provided, please feel free to contact your On-site Community Association Manager, Diane Barta at d.barta@sbbmanagement.com.

Login information for the meeting will be included in future eblasts and sent to each owner in their Annual Meeting Packet.

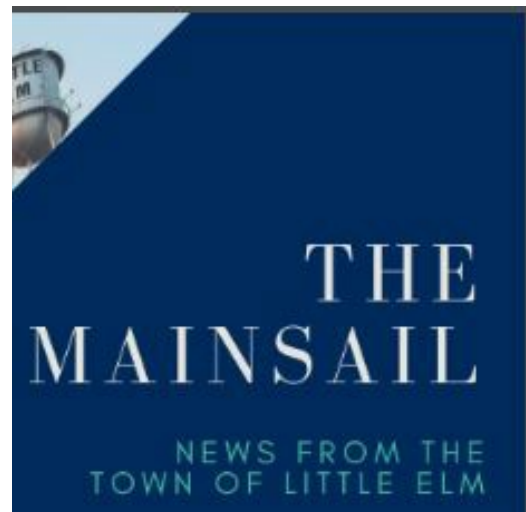
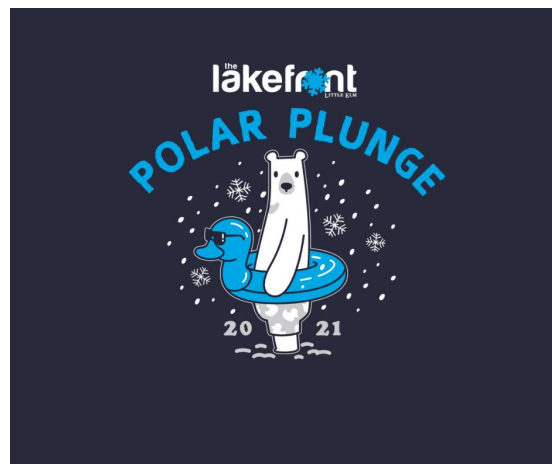
Keep Sunset Pointe Beautiful



The Two Sunset Pointe HOA is asking for residents' help in keeping the community a beautiful place to live.

Please remember to remove all ornaments, lights, and stands from trees that are being disposed of after the holidays. As a reminder, bulk trash items cannot be placed curbside earlier than 7 a.m. on the Saturday immediately before the scheduled pickup.

[Click here for more information on bulk trash collection.](#)



Monday through Friday.

If you would like to drop off your assessment check to the HOA office, please make sure that it is payable to Two Sunset Pointe HOA. Also, make sure your address and account number is included. If you do not have your account number, you may contact the HOA office and one of the staff members will be happy to assist you.

Two Sunset Pointe HOA

2300 Dawn Mist Drive
Little Elm, TX 75068
Office: 469-362-0580
Fax: 469-362-0396

Contact
Us

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