

Office Hours
Monday-Thursday 8:30-5:30
Friday: 8:30-5:00



Diane Barta, Community Manager
d.barta@sbbmanagement.com
Natalie Guyton, Administrative Assistant
n.guyton@sbbmanagement.com
Richard Lester, Compliance Coordinator
r.lester@sbbmanagement.com



Holiday Schedule



The HOA office will be closed on Thursday, November 26th and Friday, November 27th. The staff will return at 8:30 am on Monday, November 30th. In an emergency, SBB's Emergency Dispatch can be reached directly by calling 972-960-8500.



Holiday Lights Contest



Once again, the Two Sunset Pointe HOA is asking you to show us your holiday spirit! Owners can submit photos of their holiday lighting displays from now until Wednesday December 9, 2020 for a chance to win gift card prizes!

Please email photos of your light displays to r.lester@sbbmanagement.com with *Holiday Lights* in the subject. Please include your property address.

Owners will be able to vote on their favorite display at the twosunsetpointe.com website from Friday December 11 until Thursday December 17. Winners will be announced on the December 18th eblast.

First place winners will receive a \$100 Amazon gift card. Second place receives a \$50 Amazon gift card. The two runner ups will

Assessments



**Assessments
Due January 1,
2021**

Next assessments will be due
January 1, 2021.

**Payment
Options**

Bulk Trash Pick Up November 23

The next scheduled pickup is on November 23, 2020 for sections of the community East of Little

receive \$25 gift cards.

Lip Sync Battle: Holiday Edition



It's that time again! The Two Sunset Pointe HOA is looking for lip sync videos to your favorite holiday songs!

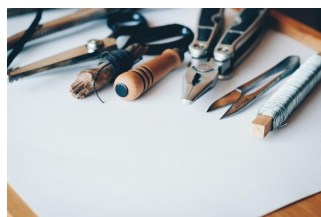
Families will create a lip sync video not to exceed 2 minutes, and enter for your family's chance to win a \$100 gift card prize. Bonus points will be given for syncers dressed in their holiday best!

All entries must be submitted by Monday, December 14, 2020. Winners will be announced on the Friday, December 24, 2020 eblast!

Remember, only an adult may enter the video and by entering your video, you are providing the HOA permission to use your video on the eblast and website. Please make sure you provide us with your address and email!

Please submit your video to lester@sbbmanagement.com with *Lip Sync* in the subject.

Exterior Modifications Require ARC Approval



While any Owner may remodel, paint, or redecorate the interior of his or her dwelling without approval, any exterior alteration, decoration, or construction visible from adjoining properties, the public right of way, or community open space requires

approval.

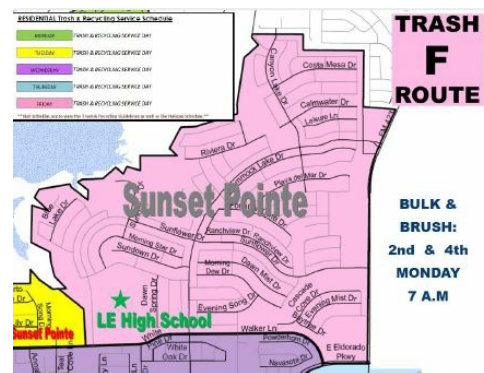
Please make sure you provide the following information:

- A completed Architectural Request for Change Form.
- A copy of your survey and/or any diagrams showing the location of the house along with any other structures on your Lot.
- A description of the project including dimensions.
- A copy of your contractor's bid and any specifications regarding materials and colors used.
- A picture or drawing in the intended project.

This information must be provided before your application will be submitted to the Architectural Control Committee. Please note that the Committee will advise you of their decision within thirty-days

after the receipt of your plans. Work performed without ARC approval can be subject to compliance measures, including fines.

Elm High School. Remember, items should not be placed on the curb until 7 AM on the Saturday before pickup.



There's always something going on in Lakefront at Little Elm, no matter the season!

Magic of Lights
November 20

Christmas At The Beach
December 5

Lakefront Polar Plunge
January 9

[Click Here For More Information](#)



You can download ARC request forms from your owner portal at owner.sbbmanagement.com or from twosunsetpointe.com and submit them to the HOA office.

New Homeowner Portal Layout



Through your portal you can see your assessment, make payment, apply for architectural modifications, communicate with your community manager, and much more!

You can log in to <https://owner.sbbmanagement.com> to access your portal.

[Click here for detailed instructions on how to make payments.](#)

[Click here to watch a short video tutorial of the new web portal.](#)



The onsite staff is working daily to assist the residents of Two Sunset Pointe. The staff is available to answer your questions by calling 469-362-0580 from 8:00 AM to 5:00 PM, Monday through Friday.

If you would like to drop off your assessment check to the HOA office, please make sure that it is payable to Two Sunset Pointe HOA. Also, make sure your address and account number is included. If you do not have your account number, you may contact the HOA office and one of the staff members will be happy to assist you.

Two Sunset Pointe HOA

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Contact
Us

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