

Office Hours
Monday-Thursday 8:30-5:30
Friday: 8:30-5:00



Diane Barta, Community Manager
d.barta@sbbmanagement.com
Natalie Guyton, Administrative Assistant
n.guyton@sbbmanagement.com
Richard Lester, Compliance Coordinator
r.lester@sbbmanagement.com



New Homeowner Portal Layout



SBB Management Company, the management company for Two Sunset Pointe HOA, is excited to be launching upgraded web portals. Through your portal you can see your assessment, make payment, apply for architectural modifications, communicate with your community manager, and much more!

You can log in to <https://owner.sbbmanagement.com> to access your portal.

Online Payments: To make an online payment, you will now do this directly via this new portal by clicking on the "Make a Payment" button. This will take you to Zego's website (our third party payment processor - formerly named PayLease). You will no longer have a separate Zego account to login to.

If you experience any issues with making payments in the owner portal, you can pay with Mutual of Omaha Bank online at <https://propertypay.cit.com/>.

Account Number: As part of this upgrade, you now have a new account number. This account number is shown on the "Billing" page of your portal. Please use this new account number for all future payments.

[Click here to watch a short video tutorial of the new web portal.](#)



Assessments



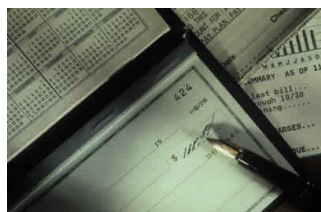
**Assessments
Are Now Due**

**Download Payment
Options**

Contact Information

If you did not receive an email with instructions on how to login to the owner portal, please contact the office to make sure your contact information is current.

Assessments Are Now Due



Two Sunset Pointe HOA offers a number of ways to pay the quarterly assessments:

1) **Pay online through your owner portal.**
<https://owner.sbbmanagement.com>

2) **Pay with Mutual of Omaha Bank online at**
<https://propertypay.cit.com/>.

When you pay online at CIT Bank you can make a One-Time payment by clicking 'Pay Now'. To make a One-Time transaction, fill in all of the required information – It will ask for (3) sets of numbers which are located on the bottom edge of your statement, coupon or Reminder.

Once you fill out the required information you can choose if you want to make the payment by eCheck or with a Credit or Debit Card. Paying by eCheck is \$1.95, paying with a Credit or Debit card incurs a processing fee (disclosed on website).

If you have any questions or need assistance with the Mutual of Omaha website, please call 1-866-800-4656.

3) **Payments may be made at the on-site HOA office at 2300 Dawn Mist Drive.**

You can deposit your check or money order in the mail slot on the front door of the office. A staff member is working each weekday to process the payments as normal.

Please make checks payable to Two Sunset Pointe HOA. Include your address and account number on your check.

4) **You can also make payments over the phone by calling 1-866-729-5327.**

Office Closed For Holiday



The HOA office will be closed Monday October 12, 2020. In an emergency, SBB's Emergency Dispatch can be reached directly by calling 972-960-8500.

We will resume normal hours on Tuesday

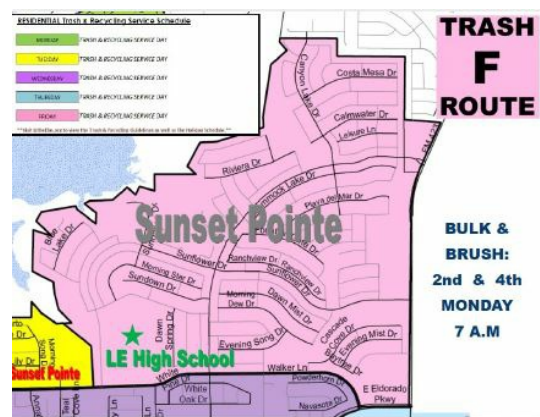
October 13, 2020.

Board Meeting

You can email Natalie at
n.guyton@sbbmanagement.com.

Bulk Trash Pick Up October 12

The next scheduled pickup is on October 12, 2020 for sections of the community East of Little Elm High School. Remember, items should not be placed on the curb until 7 AM on the Saturday before pickup.



From The Town of Little Elm



This year the Town will be hosting a free Haunted Drive-Thru in Little Elm Park on Friday, October 16, and Saturday, October 17. This trail is not as scary as years past; it is suitable for all ages!

For more information, please click the photo.



The next Two Sunset Pointe Board Meeting will be held on Thursday, October 22, 2020. Open session will be called at 6:30 pm and will immediately recess to executive session. Open session will

reconvene at 7:00 pm for homeowners to join. Login details and agenda will be provided in the next eblast.

You can email questions for the Board of Directors to the community manager at d.barta@sbbmanagement.com.



Save The Date: November 7



Join Us at Dawn Mist Park from 8:30-10:30 AM for mini donuts, coffee and hot chocolate.

Please remember that social distancing guidelines and mask ordinances must

continued to be followed. First Come, First Served.



The onsite staff is working daily to assist the residents of Two Sunset Pointe. The staff is available to answer your questions by calling 469-362-0580 from 8:00 AM to 5:00 PM, Monday through Friday.

If you would like to drop off your assessment check to the HOA office, please make sure that it is payable to Two Sunset Pointe HOA. Also, make sure your address and account number is included. If you do not have your account number, you may contact the HOA office and one of the staff members will be happy to assist you.

Two Sunset Pointe HOA

2300 Dawn Mist Drive
Little Elm, TX 75068
Office: 469-362-0580
Fax: 469-362-0396

Contact
Us

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