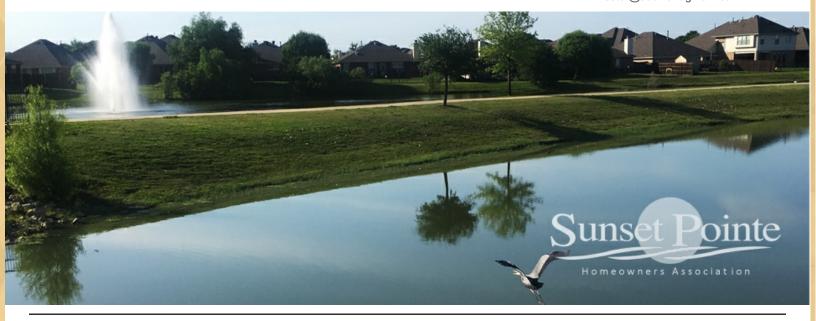
#### **Office Hours**

Monday-Thursday 8:30-5:30 Friday: 8:30-5:00



Diane Barta, Community Manager d.barta@sbbmanagement.com Natalie Guyton, Administrative Assistant n.guyton@sbbmanagement.com Richard Lester, Compliance Coordinator r.lester@sbbmanagment.com



## **New Homeowner Portal Layout**



SBB Management Company, the management company for Two Sunset Pointe HOA, is excited to be launching upgraded web portals. Through your portal you can see your assessment, make

payment, apply for architectural modifications, communicate with your community manager, and much more!

Online Payments: To make an online payment, you will now do this directly via this new portal by clicking on the "Make a Payment" button. This will take you to Zego's website (our third party payment processor - formerly named PayLease). You will no longer have a separate Zego account to login to.

If you experience any issues with making payments in the owner portal, you can pay with Mutual of Omaha Bank online at <a href="https://propertypay.cit.com/">https://propertypay.cit.com/</a>.

**Account Number**: As part of this upgrade, you now have a new account number. This account number is shown on the "Billing" page of your portal. Please use this new account number for all future payments.

Emails were sent on the evening of October 1, 2020 with owners' new login information. If you did not receive the email, please contact the office at 469 362-0580 or email <a href="mailto:n.guyton@sbbmanagement.com">n.guyton@sbbmanagement.com</a> to ensure we have your correct contact information.

Let Your Neighbor Know: If you know of other residents that are



#### **Assessments**



Assessments Are Now Due

Download Payment
Options

## Save The Date

Saturday, November 7, 2020



Sunset Point Residents Celebrate Fall with hot freshly cooked

mini donuts, coffee and hot

cocoa!

More Details to Come!

Once you receive the email, you can log in to <a href="https://owner.sbbmanagement.com">https://owner.sbbmanagement.com</a>

Once logged into your account, you can reset your password on the "My Contact Info" page. You can also customize what information to share in the community directory.

Click here to watch a short video tutorial of the new web portal.

### **Assessments Are Now Due**



Payments may be made at the on-site HOA office at 2300 Dawn Mist Drive. You can deposit your check or money order in the mail slot on the front door of the office. A staff member is working each weekday to process the payments as normal.

Please make checks payable to Two Sunset Pointe HOA. Include your address and account number on your check.

Pay with Mutual of Omaha Bank online at https://propertypay.cit.com/.

When you pay online at CIT Bank you can make a One-Time payment by clicking 'Pay Now'. To make a One-Time transaction, fill in all of the required information – It will ask for (3) sets of numbers which are located on the bottom edge of your statement, coupon or Reminder.

Once you fill out the required information you can choose if you want to make the payment by eCheck or with a Credit or Debit Card. Paying by eCheck is \$1.95, paying with a Credit or Debit card incurs a processing fee (disclosed on website).

If you have any questions or need assistance with the Mutual of Omaha website, please call 1-866-800-4656.

You can also make payments over the phone by calling 1-866-729-5327.

# **Help Keep The Community Clean**



The Two Sunset Pointe HOA is asking everyone to please help keep the community clean. There are a significant amount of water bottles, food containers, and other

# Bulk Trash Pick Up October 5

The next scheduled pickup is on October 5, 2020 for sections of the community West of Little Elm High School. Remember, items should not placed on the curb until 7 AM on the Saturday before pickup.





The Town of Little Elm will be hosting its Clean & Green on Saturday, October 3, from 8 a.m. to noon. This year's event will be "contactless" as we work to help reduce the spread of COVID-19.

For more information, please click the photo.



debris that do not make it to the trash bins at the Dawn Mist Park. This not only creates an "unkempt" feel to the community, but also ends up costing our homeowners money. The cost to pick up the trash left on the

ground is passed on through the annual budget.

Additionally, trash, food containers, and even pet waste can cause an increase of insects, wild animals, and rodents looking for food or water to migrate to the area.



Sunset Pointe The onsite staff is working daily to assist the residents of Two Sunset Pointe. The staff is available to answer your questions by calling 469-362-0580 from 8:00 AM to 5:00 PM, Monday through Friday.

If you would like to drop off your assessment check to the HOA office, please make sure that it is payable to Two Sunset Pointe HOA. Also, make sure your address and account number is included. If you do not have your account number, you may contact the HOA office and one of the staff members will be happy to assist you.

#### **Two Sunset Pointe HOA**

2300 Dawn Mist Drive Little Elm, TX 75068 Office: 469-362-0580 Fax: 469-362-0396 Contact Us

Like Us On Facebook

facebook