

**Office Hours**  
Monday-Thursday 8:30-5:30  
Friday: 8:30-5:00



Diane Barta, Community Manager  
d.barta@sbbmanagement.com  
Natalie Guyton, Administrative Assistant  
n.guyton@sbbmanagement.com  
Richard Lester, Compliance Coordinator  
r.lester@sbbmanagement.com



## Get HOA Statements Online



HOA statements and coupons can now be emailed to homeowners each quarter! This is a great option to keep owners up to date on their accounts and serve as a reminder for assessment payments.

If you'd like to receive statements via email, you can log in to your owner portal at <https://owner.sbbmanagement.com>.

- Click "My Contact Info" on the left hand side
- Make sure "Email" is set as the General Communication Preference and the Billing Communication Preference.

### General Communication Preference

☒ Email ☐ Text ☐ Paper

### Billing Communication Preference

☒ Email ☐ Paper

If you do not have portal login information, please contact the HOA office at 469-362-0580.



## Assessments



## Assessments Are Now Due

Payments are considered late if they are not received by January 30, 2021.

Additional fees may be added for each month the account balance is not paid.

**Payment  
Options**

## Assessments Are Now Due

## Two Sunset Pointe Annual Meeting

**Save The Date**



Assessments for the two Sunset Pointe HOA are due on January 1, 2021 and are considered late if payments are not received by January 30, 2021.

HOA Statements and coupons were mailed the week of December 14, 2020. Due to mail delays, homeowners may have received them later than normal.

The HOA office can still process your check or money order without your coupon. Please ensure your Sunset Pointe address and/or account number is on the payment.

You can also pay by credit card or through your bank account via the owner portal at <https://owner.sbbmanagement.com/>.

**[Click Here For All Payment Options.](#)**

## Become A Committee Member



Two Sunset Pointe is looking for homeowners who would like to help shape their community by serving on one of the standing committees.

The Association has available positions on the Architectural Request, Buildings and Grounds, and Social committees. Committee member terms last for one year and are re-applied for each February.

If you would like to become or continue to volunteer as a committee member, please fill out the form below and return it to the HOA office or email it to Diane Barta at [d.barta@sbbmanagement.com](mailto:d.barta@sbbmanagement.com).

[Click Here to Download the Volunteer Form](#)

## Improving Your Community



Due to supply issues and upcoming inclement weather, Phase Three of the HOA fence replacement project has been delayed. Work is now scheduled to begin to the fences along Waterside on Monday, January 25, 2021.

# Board Meeting January 14, 2021

During last night's meeting, two homeowners attended the virtual board meeting that was held over Zoom. Diane Barta read through the Executive



The Two Sunset  
Pointe HOA  
Annual Meeting  
of the Members  
will take place  
via Zoom.

Login information for the meeting will be included in future eblasts and sent to each owner in their Annual Meeting Packet.

# Bulk Trash Pick Up January 18

The next scheduled pickup is on January 18, 2021 for sections of the community West of Little Elm High School. Remember, items should not be placed on the curb until 7 AM on the Saturday before pickup.



There's always something going on in Lakefront at Little Elm, no matter the season!

## Lakefront Cupid Crawl

### Feb 12-14

[Click Here For More Information](#)





# meeting

Disclosure, which recaps all actions taken during the Executive (closed) Session of the meeting (s).

During the Manager's report, Diane provided a brief update on the Financials for December stating that the total Cash and Investments were: \$4,247,431.21, which the total makes up the Operating Account of \$3,199,181.36 and the Reserve Account of \$1,048,248.85.

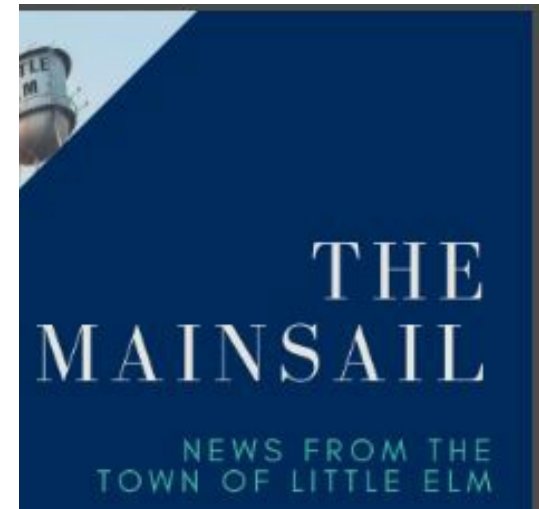
Diane updated the Board about a meeting with CoServ to ask for their assistance in planning additional electrical installations throughout the community, weep hole repairs to the Bahia Rio retaining wall, fence staining and maintenance work to the oldest sections of fence along Woodlake, repairs to the Dawn Mist baseball diamond, Annual Meeting packets and online voting, and the status of Town permits for the drainage project along FM423. Richard updated the Board on the number of violations and ARC requests for December.


During the meeting, the Board voted to request new bids for concrete repairs due to the upcoming feasibility study for amenity enhancements, accept an amended maintenance agreement for management of the retention ponds, accept a bid to install screening plants around the Bahia Rio pool, and requested a bid to rebuild the retaining wall around the Bahia Rio pool.

The meeting was adjourned at 7:30 PM.

To read the full minutes of all approved minutes of the Board meetings, please go to [www.twosunsetpointe.com](http://www.twosunsetpointe.com).

If you have any questions, please feel free to contact the HOA at 469-362-0580, [d.barta@sbbmanagement.com](mailto:d.barta@sbbmanagement.com).



 The onsite staff is working daily to assist the residents of Two Sunset Pointe. The staff is available to answer your questions by calling 469-362-0580 from 8:00 AM to 5:00 PM, Monday through Friday.

If you would like to drop off your assessment check to the HOA office, please make sure that it is payable to Two Sunset Pointe HOA. Also, make sure your address and account number is included. If you do not have your account number, you may contact the HOA office and one of the staff members will be happy to assist you.

## Two Sunset Pointe HOA

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Contact  
Us

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