

Two Sunset Pointe HOA
Board of Directors Meeting Agenda

Virtual Electronic Meeting
Open Session for Board
Meeting ID: 942 9069 3065
Password: 634623
+13462487799, US (Houston)
Homeowner listen-in by calling
June 11, 2020
7:00 PM

- I. Call to Order
- II. Introductions
 - A. Board of Directors
 - B. Staff Members
- III. Executive Disclosure: Met in Executive Session and Emergency Closed Session to discuss the following information. Collections, pending legal issues, staffing, contract negotiations, and the current emergency and impact of the Covid 19 virus on the community. Actions taken during the meetings are as follows:

April 16, 2020 immediately following the Open Session Board Meeting. During the meeting the following actions were taken:

- A. Approval of five accounts to liens.
- B. Approval of four accounts to foreclosure.

April 29, 2020 at a homeowner's request for a hearing. The following actions were taken:
A shed size variance was granted for account number: 1416841

Immediately following the hearing, the Board discussed the emergency impact on the community due to the Covid-19 virus. No actions were taken.

May 6, 2020, the Board of Directors met to discuss pending legal contracts and interviews. No actions were taken.

May 7, 2020, the Board of Directors met to discuss the new Governor's orders on the emergency situation of the Covid -19 virus and how it will impact the community. No actions were taken.

May 14, 2020, the Board of Directors me to discuss collection accounts, pending legal issues, staffing and contract negotiations. The following actions were taken:

- C. Approval of twelve delinquent accounts for lien filing.
- D. Approval of four delinquent accounts for foreclosure filings.

May 26, 2020, the Board of Directors met to discuss pending risk and liability issues with legal counsel.

- IV. Minutes
 - A. February 24, 2020 Board of Directors Meeting Minutes
- V. Management Report
- VI. Old Business – Ratification of the following actions through written unanimous consent.
 - A. Approval of the proposed engagement agreement with Riddle and Williams Law Offices.
 - B. Approval to open the pools.
 - C. Approval of the additional guidelines and rules for the use of the pools in addition to the rules already in place.
- VII. New Business
 - A. Simply Horticulture – Replacement Trees
 - B. Simply Horticulture – Playground sanitation
 - C. Renovation of the Paradise and Hideaway Pointe common area
 - D. Covid 19 impact – Common areas
 - i. Pools
 - ii. Playgrounds and Sports Fields
- VIII. Committee Reports
 - A. Building and Grounds Committee will hold a virtual meeting on June 16, 2020 at 6:00 PM.
- IX. Communications – Informational Only
- X. Open Forum – Q & A

Homeowners may submit questions via email to the manager at d.barta@sbbmanagment.com.
- XI. Adjournment
- XII. Executive Session will immediately follow.

Executive Session

The Board of Directors will meet in Executive Session to discuss delinquencies, contracts, legal issues, and/or confidential issues, immediately following the Open Session Meeting.

- I. Delinquency Report
 - a. Foreclosure – Action Required
 - b. Liens – Action Required
 - c. Payment Plans – Action Required

Adjournment