

**Two Sunset Pointe HOA**  
**Board of Directors Meeting Agenda**  
**July 9, 2020**

The next board meeting will be held on July 9, 2020 via Zoom.  
Open session will be called at 6:30 pm and will immediately recess to executive session.  
Open session will reconvene at 7:00 pm for homeowners to join.  
[Join Zoom Meeting by Clicking Here](#)

Meeting ID: 995 3314 2044  
Password: 071174  
Or Dial In:  
+1 346 248 7799 US

- I. Call to Order
- II. Recess to Executive Session
- III. Reconvene Open Session
- IV. Introductions
  - A. Board of Directors
  - B. Staff Members
- V. Executive Disclosure: Met in Executive Session to discuss collections, pending legal issues, staffing, contract negotiations, and the current emergency and impact of the Covid 19 virus on the community. Actions taken during the meetings are as follows:
  - A. The Board met immediately following the June 11, 2020 Board meeting in Executive Session. No actions were taken.
  - B. The Board met on Thursday, June 25, 2020 to interview Candidates Nominees for the vacant seat on the Board of Directors. No Actions were taken.
  - C. Actions taken in Executive Session on Thursday, July 9, 2020.
- VI. Minutes
  - A. June 11, 2020 Board of Directors Meeting Minutes
- VII. Management Report
- VIII. Old Business – Ratification of the following actions through written unanimous consent.
  - A. Approval of the Opening of the Playgrounds
  - B. Approval playground cleaning of twice per week to mirror the TOLE’s playground cleaning procedures.
  - C. Approval of the Candidate to fill the vacant board seat.
- IX. New Business
  - A. Board of Directors Code of Conduct form

- X. Committee Reports
  - A. Building and Grounds Committee met on June 16, 2020. During the meeting, Lou Hash was elected Chairman and Harris O was elected Co-Chair and Secretary.
  - B. Committee Volunteer
    - i. Elaine Golz – Social Committee
    - ii. Brian Rawlins – Building and Grounds

XI. Communications – Informational Only

XII. Open Forum – Q & A

Homeowners may submit questions in advance via email to the manager at [d.barta@sbbmanagment.com](mailto:d.barta@sbbmanagment.com).

XIII. Adjournment

## **Executive Session**

**The Board of Directors will meet in Executive Session to discuss delinquencies, contracts, legal issues, and/or confidential issues, immediately following the Open Session Meeting.**

- I. Delinquency Report
  - a. Foreclosure – Action Required
  - b. Liens – Action Required
  - c. Payment Plans – Action Required

Adjournment