



November 30, 2021

Dear Homeowner:

Enclosed you will find important information regarding the “Solicitation for Candidates” for the upcoming Annual Meeting and election of the Board of Directors. If you are interested in serving on the Board of Directors, please review the information provided as well as the Bylaws and CC&R’s carefully to ensure that you understand the responsibilities of the Board Members and that you are prepared to commit the required time needed to serve on the Board.

There are a total of five (5) seats on the Board of Directors. At the 2022 Annual Meeting, to be held on February 24, 2022, at 6:30 PM, the membership will be electing three (3) Homeowner Board of Directors seats. The Board of Directors will serve for a period of a two (2) year term. Since the Board of Directors selects the officer positions, all candidates will run for a position on the Board only, not for any particular office.

Residents considering serving on the Board of Directors must be a Homeowner of Two Sunset Pointe and familiar with the governing documents. If you are interested in running for the election to the Board of Directors, please submit the Board Member Candidate Application (included in the packet) and a recent digital photo of yourself no later than 12:00 PM (noon) on January 7, 2022. Please send your application to

d.barta@sbbmanagement.com or Two Sunset Pointe HOA, Attn: Diane Barta, Community Association Manager, 2300 Dawn Mist Drive, Little Elm, Texas 75068.

Please save the date for attending the Two Sunset Pointe Annual Meeting on Thursday, February 24, 2022, at 6:30 PM, at the Little Elm Recreation Center, second floor, 303 Main Street, Little Elm, TX 75068. The Annual Meeting Packet and information will be mailed to all homeowners prior to the meeting.

If you have any questions regarding the form or the additional information provided, please feel free to contact your On-site Community Association Manager, Diane Barta at d.barta@sbbmanagement.com.

Sincerely,

Diane Barta, CMCA, AMS
On-Site Community Association Manager
Two Sunset Pointe Homeowners Association
2300 Dawn Mist Drive
Little Elm, Texas 75068

Two Sunset Pointe 2022 Board Member Candidate Application

There are three (3) open positions for the Board of Directors for a two (2) year term each. If you wish to be considered for a Board seat, please complete this form and return it along with a short biography and digital photograph of yourself. Your Candidate Statement will be published in the eblast and website, along with a recent digital photograph of yourself.

Note: By completing this form you acknowledge that the information you provide will be made available to the Association and its members. Your address and contact information will not be published to the Membership.

Board Member Candidate Application	
Name:	Date:
Address:	
Primary Email:	Secondary Email:
Phone No.	Secondary Phone No.
Are You A Full Time Resident:	No. Years Residing:
Current or Previous Board Members:	No. Board Meetings Attended in last Year:
Have you Served on A Committee:	Name of Committee:

Please include a brief summary of your qualifications, goals, interests, hobbies, etc., and why you feel you would make a good Board Member. (Should you need additional space, please submit on another sheet of paper.) Please limit your statement to 300 words or less. Please print clearly or type your summary.

Please submit this form to the Two Sunset Pointe Homeowners Association, Inc., 2300 Dawn Mist Drive, Little Elm, Texas 75068. You may also email your application to the On-Site Community Association Manager, Diane Barta at d.barta@sbbmanagement.com. All Applications must be submitted no later than, Friday, January 7, 2022 at 12:00 PM (noon). Please note that the HOA cannot make corrections to the submitted application statements. Statements will be published exactly as submitted, including any typos, errors, or omissions.

Signature

Date