

**TWO SUNSET POINTE
HOMEOWNERS ASSOCIATION, INC.
ANNUAL MEETING OF HOMEOWNERS
FEBRUARY 20, 2020
MINUTES**

CALL TO ORDER/WELCOME

The 2020 Annual Meeting for Two Sunset Pointe Homeowners Association was called to order at 7:01 pm by Jason Miller, Board President. Jason introduced himself, Nick Musteen, Vice President, Lacey Cullison, Secretary, Jennifer Donaldson, Treasurer, Darrell White, Director and the SBB Management Team; On-site Community Manager, Diane Barta, Natalie Guyton, Administrative Assistant, Richard Lester, Compliance Coordinator, and Vanessa Burch, Director of On-site Operations.

VERIFICATION OF QUORUM - PROOF OF NOTICE OF MEETING

Jason Miller asked Diane Barta to confirm that quorum was met, Diane replied that quorum has been met. Jason Miller verified that the Annual Meeting notice was mailed on January 29, 2020.

APPROVAL OF 2019 MINUTES

Jason Miller asked the homeowners for a motion from the floor to approve the 2019 minutes. A motion was made, seconded and passed to approve the 2019 annual meeting minutes.

CALL FOR BOARD CANDIDATE NOMINATIONS

Lacey Cullison called for a motion to open the floor to anyone that wanted to run for the Board. A motion was made, seconded and passed. There were no nominations from the floor. Lacey asked for a motion to close the floor to nominations. Motion was made, seconded and passed to close the floor.

CANDIDATE INTRODUCTION

Lacey Cullison introduced the three candidates, Lou Hash, Jason Miller, Nick Musteen, Nandhakumar Swaminathan, and Darrell White. Each candidate was given 3 minutes to address the homeowners. Lacey then invited all candidates to take questions from the homeowners. There were no questions from homeowners.

ELECTION

Lacey Cullison then asked the homeowners to cast their votes on a ballot. The ballots were collected by the SBB Management team. The SBB Management team tallied the votes and homeowner Mr. Madhavan Pillai volunteered to witness as the votes were tallied.

ASSOCIATION REPORTS

Jason Miller, Board President reviewed the 2019 completed projects, 2020 goals, and Community facts.

Jason Miller introduced Jennifer Donaldson, Treasurer to review the 2019 financials, major expenses and the 2020 budget.

Jason Miller introduced Diane Barta, On-site Community Manager presented an overview of SBB Management and the responsibilities of SBB Management and the Board of Directors.

ELECTION RESULTS

Lacey Cullison, Board Secretary announced the election results. Jason Miller, Darrell White, and Nandhakumar Swaminathan were elected to the 2020/2021 Board of Directors.

QUESTION AND ANSWERS

Jason asked for anyone who has a speaker form to please pass it to the front to be addressed. Topics asked included: additional amenities, cars parked on the street, additional street lights, Neighborhood Watch, adding dog station at Woodlake and Sunflower, and holiday decorations.

ADJOURN

Jason Miller called for a motion to adjourn the meeting. A motion was made, seconded and the motion passed. The meeting adjourned at 7:41PM.

Lacey Cullison, Secretary

Date